

Oakland Cottage Industry Show Vendor Agreement

1. I/we agree to check in between 7am and 9am, Saturday, on the day of the show, at the Park Blvd Presbyterian Church. I/we agree to have our vehicles out of the church parking lot by 9am and be completely set up and ready to conduct business by 9:30am Saturday morning.
2. I/we agree to set up and maintain my booth for the entire length of the show from 10am to 5pm on Saturday, the day of the show. I/we agree not to begin closing down booth space until closing time of the above same date.
3. I/we agree to leave my booth space and the area in and around my booth space clean and empty before leaving the Oakland Cottage Industry Show at 5pm. I/we agree to remove from the church any and all materials I/we bring, including booth construction materials, damaged or unsold goods, and garbage.
4. I/we agree to cooperate in a friendly manner with the Oakland Cottage Industry Show volunteers and follow any instructions they may give concerning the smooth operation of the Show. I/we also agree to conduct myself professionally. If I have an issue or concern I will address it directly with the Show Organizers for resolution. I understand negative conduct will risk expulsion or future show acceptance.
5. I/we agree that I am liable for all clean-up charges or repairs for damage incurred in my booth space or incurred as a result of my participation. I agree to abide by the above guidelines for the Oakland Cottage Industry Show.
6. **I agree to pay a fee of \$50 to reserve space at the Oakland Cottage Industry Show.**
Payment should be made via the Paypal/credit card link. If by check, they should be made out to: **OCI** and mailed to **OCI, 2717 Mountaingate Way, Oakland, CA 94611**
7. The Show participants shall indemnify and hold harmless Oakland Cottage Industry Show and Park Blvd Presbyterian Church from any and all claims, causes of action suits, damages, injuries and losses to any person or goods arising out of or connected in any way with the renting of space in the Oakland Cottage Industry Show.
8. Each show participant will be solely responsible for the payment of any taxes required from the sale of their goods. The Oakland Cottage Industry organization will not be held responsible for any payment or nonpayment of taxes by any of the show vendors.
9. Food Vendors: We expect you to comply with the state's cottage industry ordinance on food preparation and by submitting your application you agree to this. A link to the ordinance is [here](http://www.cdph.ca.gov/programs/pages/fdbcottagefood.aspx).

Agreement and Signature

By submitting this application, I affirm that I operate a cottage industry in the Bay Area. I also agree to inform the Show Organizers 14 days (D-14) before the show date if I am unable to participate. Such notice will allow additional participants to use the space previously reserved for you. Cancellation by that D-14 date will allow for refund of the \$50 show fee. Cancellation after D-14 may forfeit refund of the \$50 fee.

This Vendor Agreement is a companion document, and associated with, your online application form. By checking the box at the bottom of the online application you are agreeing to the terms of this agreement.

Please complete your application on the OCIS web site and pay the \$50 entry check before the D-21 date on the same web site (via the Paypal link to pay by credit card or Paypal)

Sign: _____ Date: _____

Info contact: info@OaklandCottageIndustry.com